**Konica Minolta –** This copier requires catcard to copy/print, Swipe your CatCard - tap the card reader on your right side top of the working table.

**Print jobs will not be release till you swipe your catcard.**

*PHAROS PRINT SERVER*

Benefits of this upgraded include

* Increased Security – the print job will not be released until you are physically at the printer.
* Multiple Print Locations - the printer job go into a queue that can be released at any printer configured to the queue.
* Seamless Staff Chargebacks – your CatCard will authenticate and tie back to appropriate FAU accounts. There will be no need to remember a four (4) digit code.

**Print**

* 1. Send your print job from your computer
* 2. Walk to your desired printer
* 3. Swipe your CatCard at the printer to authorize printing, if multiple FAU user, select the print job tied to the FAU account.
* For any questions, please contact [**Document Services**](http://facilities.ucmerced.edu/campus-services/document-services) at 209-228-6245.

**What do I need to do?**

Map the Printer – Windows Users from the start icon type in [\\ucmprint\](file:///%5C%5Cucmprint%5C)

Log in with your email & password.

MAC Users go to IT website or facilities.ucmerced.edu

On facilities page go to Services, click on Document Services, scroll down to Pharos Print Server look for Map the Printer click on INSTRUCTIONS you will be directed on how to install server to your MAC computer.